

UCL-U of T - Joint Call for Collaborative Projects and Exchange Activities
April 15, 2019

University College London (UCL) and the University of Toronto (U of T) are contributing matching funds to support collaborative education and research initiatives through a joint call for proposals for the development of collaborative activities.

1. Projects

- i) To be eligible, a proposal must include team participants from both institutions.
- ii) This call invites research or education proposals in the areas of mutual interest and complementary strengths that will strengthen the partnership between U of T and UCL. **Please note: The UCL collaborator must be from one the following three faculties: UCL Faculty of Life Sciences, UCL Faculty of Arts & Humanities and UCL Faculty of Law.**
- iii) Up to three (3) joint projects will be selected.
- iv) Each project will have a maximum time length of one (1) year, unless otherwise agreed by the institutions.
- v) The proposals will be assessed and recommended for selection by a committee composed of members from both institutions appointed by the Vice-Presidents for Research and Innovation/International or their designate.

2. Eligibility for U of T participants within the scope of this call

- i. Eligibility to **submit proposals**: faculty members in continuing U of T appointments are eligible to submit proposals.
- ii. Eligibility for the **exchange activities**: faculty members in continuing U of T appointments, and students and fellows under their supervision at U of T, are eligible to participate in exchange activities.

3. Collaboration Activities

Collaboration activities may be based on joint projects set up by faculty members of both institutions, including:

- Joint research projects
- Joint teaching projects
- Doctoral student mobility
- Any other form of partnerships, to be promoted and implemented jointly when both U of T and UCL find it mutually beneficial.

4. Value and Duration

Up to 3 successful proposals will receive up to the following funding:

- 1) UCL will provide each approved project up to GBP£10,000 for one year to support UCL applicants.
- 2) U of T will provide each approved project up to CAD\$17,000 per year to support U of T applicants.

The maximum duration of each project is one year. Projects will be selected and begin in May 2019.

5. Timeline

Call for proposals	15 April 2019
Deadline for submission of proposal	30 April 2019, 11:59 pm EST
Communication of Results to applicants	21 May 2019
Start date of Awards	27 May 2019

6. Submission of Proposals

- a) Only one application should be submitted. Applications can be sent to either U of T or UCL and directed to the following:

For UCL:

[Applications can be submitted using an online application form.](#)

For U of T:

Julia Kulik, Research Officer
Office of the Vice-President, International
Email: julia.kulik@utoronto.ca

- b) The **full proposal** is comprised of the following elements:

- i. Proposal Cover that includes the faculty member and affiliations from each Institution with contact details
- ii. A **Project Description**, maximum three (3) pages (excluding bibliography if included) that includes the following items (in alignment with the **Selection Criteria** listed below):
 - **Abstract** that describes the project.
 - **Description of the planned activities** (for example, seminars, short courses, visits to other institutions that carry out research/teaching activities in cognate areas, workshop, etc.) including rationale and timeline
 - **Project impact:** Description of the expected academic gains for the project as a result of the proposed cooperation and mobility, and the identification of corresponding performance indicators. For example: a publication, blog, meeting report etc.
 - **Impact of collaboration:** Anticipated benefits of the collaboration to the faculty member's other active research and/or teaching projects and on strengthening the overall partnership between U of T and UCL.
 - **Trainee involvement:** Any opportunities for graduate student(s) engagement and anticipated benefits to the project and the student(s) themselves as applicable.
 - **Capacity for future collaboration:** A description of the potential future collaborations and outcomes that will be possible as a result of having undertaken the current collaboration. For example: joint publications, joint

supervision of PhD students, joint teaching, joint patent applications, joint reports to governments, joint funding applications.

- **Proposed budget:** The amount for 1 year as outlined in section 4, including a breakdown of the cost of the activity e.g. flights, travel, hotel, meals, etc. for each of the two years of the project.

iii. **Curriculum Vitae** of the faculty members.

7. Adjudication

- a) Applications are received by the U of T Office of the Vice-President, International and UCL Global Engagement Office, and forwarded to a respective internal review committee along with a template for ranking applications.
- b) **Selection Criteria:** The internal review committee will assess each full proposal according to the academic merit and compelling elements covered by the following criteria:
 - **Project design and rationale** (how clearly presented and justified is the design and basis for the collaboration).
 - **Project impact** (how clearly linked are the academic gains to the planned activities and performance indicators)
 - **Impact of collaboration** (how strong is the link being between the proposed collaboration and current research or teaching project(s)).
 - **Trainee involvement** (are opportunities provided for students to engage in the collaboration? What are the anticipated benefits of student engagement to the project and for the students themselves?).
 - **Capacity for future collaboration** (what is the extent to which future collaborations are possible as a result of the proposed exchange activities).
- c) Respective reviews are returned to the U of T Office of the Vice-President, International and the UCL Global Engagement Office, and results/scores tabulated to rank proposals.
- d) Joint Committee convenes to select up to 3 final proposals.

8. Communication of Results

Final results will be announced by means of a communication to the successful faculty members.

9. Reporting After Project Completion

All awardees must, as a condition of receiving an award under this call, complete a narrative report (of between 1 and 2 pages) that describes the outcomes, nature of collaboration, project impact, trainee involvement and opportunities for future collaboration that evolved from their project. The final report will be due by 30 May 2020.

10. Information about this Call

All questions related to this Joint Call for Collaborative Projects must be directed to:

At U of T:

Julia Kulik, Research Officer

Office of the Vice-President, International
Email: julia.kulik@utoronto.ca

At UCL:

Helen Gibson, Partnerships Assistant
Global Engagement Office
Email: helen.gibson@ucl.ac.uk